**Sprint 7 Meeting Minutes**

**for the**

**SIUE Department of Computer Science**

**CS425 / CS499 Senior Project**

**Software Design and Implementation Courses**

**by**

**Zach Benchley, Matt Lievens, Logan Maughan, Brian Olsen**

**of**

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**Learning Outcomes-Based Assessment Database Team**

# FIRST MEETING

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| --- | --- | --- | --- |
| **When** | **Start Time** | **Finish Time** | **Total Time** |
| April 3, 2014 | 1700 | 1800 | 60 |

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| **Who Attended** |
| Zach Benchley (Scrum Master) |
| Matt Lievens (Database Lead) |
| Logan Maughan (Owner Proxy) |
| Brian Olsen (Quality Controller) |
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| **Agenda** |
| * Bug check while waiting for Brian to fix Mac Build problem. * Talk about what else needs to get done * Talk about sprint 7 |
| **Meeting Notes** |
| Accomplishments   * Went through program and create a list of bugs * Assigned tasks for last sprint * Assigned all bugs to someone to fix. * Started fixing some minor bugs during meeting so we had less to do later * Brian continued to work on Mac issues * Worked on some styling |

# SECOND MEETING

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| **When** | **Start Time** | **Finish Time** | **Total Time** |
| April 7, 2014 | 1700 | 1800 | 60 |

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| **Who Attended** |
| Zach Benchley (Scrum Master) |
| Matt Lievens (Database Lead) |
| Logan Maughan (Owner Proxy) |
| Brian Olsen (Quality Controller) |
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| **Agenda** |
| * Talk about Acceptance Test/ Mac issue and decide what to do * Continue to test and get rid of bugs * Talk about styling |
| **Meeting Notes** |
| Accomplishments   * Decided that we were going to start the acceptance test even though the Mac issue was not yet fixed. Provided an alternate way to run the program on Mac * Started writing email to send to Tom to forward to everyone who agreed to participate in the test * Found a couple more minor bugs and added them to the list * Talked about what we wanted to change with the GUI (styling wise) * Assigned bugs and styling tasks to team members to get done. |

# THIRD MEETING

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| **When** | **Start Time** | **Finish Time** | **Total Time** |
| April 10, 2014 | 1700 | 1800 | 60 |

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| **Who Attended** |
| Zach Benchley (Scrum Master) |
| Matt Lievens (Database Lead) |
| Logan Maughan (Owner Proxy) |
| Brian Olsen (Quality Controller) |
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| **Agenda** |
| * Start Final Presentation slides * Prepare for dry run on the 15th * Start Poster |
| **Meeting Notes** |
| Accomplishments   * Created outline for the Final Presentation Slides * Talked about what we wanted to put on the slides and who we wanted to talk about what * Assigned specific tasks within that outline for each team member to do before next class period * Started to look at the poster and decide what we wanted to put on it |

# FOURTH MEETING

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| **When** | **Start Time** | **Finish Time** | **Total Time** |
| April 15, 2014 | 1700 | 1800 | 60 |

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| **Who Attended** |
| Zach Benchley (Scrum Master) |
| Matt Lievens (Database Lead) |
| Logan Maughan (Owner Proxy) |
| Brian Olsen (Quality Controller) |
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| **Agenda** |
| * Look at some acceptance test results * Talk about what else has to be done (final touches) * Talk about the final presentation dry run and decide what needs to be changed/added/removed |
| **Meeting Notes** |
| Accomplishments   * Not as many results as expected. Emailed Tom and asked him to remind everyone that the deadline for the test is approaching * Compiled a list of final touches that needed to be done on the program and assigned tasks to team members (i.e. styling, minor bugs, Mac issues, etc.) * Thought the dry run went well. Made some minor suggestions for the presentation slides |

# Total Meeting minutes

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| **Total Time** |
| 240 min (4 hours ) |